|  |  |
| --- | --- |
| **PART VII. Other Benefits Case Management**  **SECTION A. Other Benefits Case Management** | |
| **CHAPTER 2. CHAPTER 35 BENEFITS PROVIDED BY VR&E** | |
| **Objectives** | After completion of this training, VR&E staff is expected to:  • Know the specific roles and responsibilities in administering Chapter 35 benefits.   * Determine the services that may be administered under Chapter 35 participants. |
| **Contents** | Overview  a. Basic Eligibility  b. Roles and Responsibilities  1. Applicant  2. Regional Processing Office (RPO)  3. Vocational Rehabilitation Counselor (VRC)  4. Approvals  5. Required Use of the Vocational Rehabilitation Panel (VRP)  6. Evaluation in Special Educational or Rehabilitation Facilities  c. Entitlement  1. Months of Entitlement  2. Entitlement Charges  3. Award Processing and Entitlement Computations  d. Administering Chapter 35 Benefits  1. Application Processing  2. Counseling and Evaluation  e. Required Documentation  Chapter 35 Services Provided Under the VR&E Program  a. Educational and Vocational Counseling  1. Purpose and Scope of Services  2. Eligible Participant  3. Scheduling Educational and Vocational Counseling  4. Phases for Educational and Vocational Counseling Services  b. Special Assistance  1. Purpose and Scope of Services  2. Eligible Participant  3. Limitations of Chapter 35 Special Assistance  4. Scheduling Educational and Vocational Counseling  5. Services  6. Documenting Special Assistance  c. Special Restorative Training (SRT)  1. Purpose and Scope of Services  2. Eligible Participant  3. Determining Need for SRT  4. Services  5. Notification of Disallowance  6. Developing and Implementing an SRT Plan of Services  (a) Plan Development  (b) SRT Services  (c) Required Case Management During SRT  (d) Documenting SRT  (e) Interruption of SRT Services  (f) Reentrance into SRT Services After Interruption  (g) Discontinuance of SRT Services  (h) Closure and Maintenance of SRT Cases  7. Developing Agreements for SRT  (a) Negotiation of Agreements  (b) Signing the Agreement  (c) Distribution of the Agreement  (d) Inducting the Eligible Individual into Training  (e) Length of the Course  d. Specialized Vocational Training (SVT)  1. Purpose and Scope of Services  2. Eligible Participants  3. Services  4. Determining Need for SVT  5. SVT Services  6. Developing and Implementing SVT Plan of Services  (a) Plan Development  (b) Required Case Management During SVT  (c) Documenting SVT  (d) Interruption of SVT Services  (e) Reentrance into SVT Services After Interruption  (f) Closure and Maintenance of SVT Cases  Training in the Home  Other Program of Education |
| **Appendices** | Appendix O. VA Forms |
| **Exercises** | 1. Who are responsible for administering Chapter 35 benefits? Describe their responsibilities. 2. Define the months of entitlement for each eligible participant. 3. What are the training or educational benefits that may be provided under Chapter 35? 4. What are the Chapter 35 services that may be provided under the VR&E program? Describe each. |
| **Rescissions** | Refer to VR&E Letter 28-13-23, M28R Procedures Manual, Part VII Updates on Other Benefits Case Management, which was released on February 14, 2013, or to the KMP in Policies & Guidance under the column ‘Rescinded’. |