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| **PART VI. Employment Services****Section A. VR&E Employment and Placement Services** |
| **CHAPTER 9. SELF EMPLOYMENT** |
| **Objectives** | After completion of this training, VR&E staff is expected to:• Know how to develop an effective plan of services for self-employment.* Understand the process for monitoring progress of Veterans in a self-employment plan.
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| **Contents** | **Self-Employment Overview**a. Self-Employment Principlesb. Self-Employment Services for an Existing Business**Completion of a Comprehensive Evaluation**a. Responsibilitiesb. Preliminary Self-Employment Evaluation Questionsc. Preliminary Self-Employment Evaluation Findings**Categories Assignment for Self-Employment Assistance**a. Category Ib. Category IIc. Provision of Service1. Services Available to Veterans classified as Category I2. Services Available to Veterans classified as Category II3. Services and Assistance VA May Not Authorize**Develop a Proposed Business Plan**a. Business Plan Development1. Responsibilities2. Resourcesb. Review and Analysis of Business Plan1. Addressing Viability and Feasibility2. Responsibilities3. Resources for Business Plan Analysisc. Summation of Business Plan Analysis**Develop and Implement a Self-Employment Rehabilitation Plan**1. Individualized Written Rehabilitation Plan (IWRP)/Individualized Employment Assistance Plan (IEAP) Development

b. Self-Employment Plan Concurrencec. Case Management**Self-Employment Services in Conjunction with a State Rehabilitation Agency****Limited and Specifically Defined Employment Assistance****Required Documents for the Delivery of Self-Employment Services**a. The Self-Employment Fact Sheetb. Preliminary Self-Employment Evaluationc. VAF 28-0795, Business Plan Review Guided. VAF 28-0794, Self-Employment Plan Approval Requeste. VAF 28-8872, Rehabilitation Planf. Case Support - CWINRS’ case notes, VAF 28-1905d, and VAF  119 |
| **Appendices** | Appendix O. VA Forms |
| **Exercises** | 1. Define the circumstance in which a Veteran may be provided assistance for self-employment?
2. What are the requirements and procedures for Veterans who already have an existing business?
3. Describe the case manager’s responsibilities in completing a comprehensive evaluation for self-employment.
4. What are the two categories of services that may be assigned for self-employment? Define the services provided for each category.
5. What are the services that may not be provided under self-employment?
6. Explain the requirements, procedures, and resources for developing a proposed business plan.
7. What are the procedures and required documentation for developing and approving a self-employment plan?
8. Describe the requirements and procedures for providing self-employment services for a Veteran trained for self-employment under a State Vocational Rehabilitation agency.
9. What are the specifically defined services and assistance that may be provided to Veterans who are employable and previously completed self-employment training under Chapter 31or a State Vocational Rehabilitation program and a has vocational objective for self-employment in a small business enterprise?
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| **Rescissions** | Refer to the KMP in Policies & Guidance under the column ‘Rescinded’. |