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| **PART VI. Employment Services**  **Section A. VR&E Employment and Placement Services** | |
| **CHAPTER 7. SPECIAL EMPLOYER INCENTIVES** | |
| **Objectives** | After completion of this training, VR&E staff is expected to:  • Know the eligibility requirements and benefits for Special Employers Incentive program.   * Understand the process for setting up SEI opportunities. |
| **Contents** | **Program Overview**  a. General Information  b. Program Requirements  1. Veterans’ Eligibility Requirements  2. Employers’ Eligibility Requirements  (a) Course and Facility Approval  (b) Equal Employment Opportunity Requirements  c. Program Benefits  1. Benefits for Veterans  2. Benefits for Employers  **How to Set Up Special Employer Incentives (SEI) Opportunities**  a. General Information  b. Determining Need for and Type of SEI Opportunities  c. Search for Placement Opportunities  d. Amend Individual Employment Assistance Plans (IEAPs)  e. Coordinate Contract Agreements  f. Conduct Case Management  g. Complete Documentation  h. Reimburse Employers  1. Reimbursement Limited to Direct Expenses  2. Employer Responsible for Productivity Determination  3. Limitations on Amounts an Employer Can Claim  4. Vouchers  (a) Submission of Vouchers for Payment  (b) Review Vouchers  i. Perform Follow-Up  j. Placement Termination or Reevaluation  k. Charge against Entitlement  **Direct Benefit Payments to Veterans**  a. Subsistence Allowance  b. Chapter 30 Allowance  **Duration of Employer Payments** |
| **Appendices** | Appendix O. VA Forms  Appendix Q. Special Employer Incentive Contract  Appendix R. Schedule I |
| **Exercises** | 1. What are the benefits to employers and Veterans under the special employer incentive program? 2. Define the eligibility requirements for the employers and Veterans to participate in the SEI program. 3. Describe the procedures for setting up and implementing SEI opportunity. 4. Differentiate payment of subsistence allowance for a Chapter 31 participant and Chapter 30 participant. 5. What is the period for which an employer may be paid under the SEI program? |
| **Rescissions** | Refer to the KMP in Policies & Guidance under the column ‘Rescinded’. |