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| **PART VI. Employment Services****Section A. VR&E Employment and Placement Services** |
| **CHAPTER 1. OVERVIEW OF EMPLOYMENT SERVICES** |
| **Objectives** | After completion of this training, VR&E staff is expected to:• Know the resources and services to assist Veterans in obtaining suitable employment.* Discern the roles and responsibilities in providing and receiving employment services.
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| **Contents** | **Definitions**a. Individualized Employment Assistance Plan (IEAP)b. Suitable Employmentc. Entry into Employmentd. Period of Employment Servicese. Program of Employment Servicesf. Job Development1. Job Development Defined(a) Benefit to Employers(b) Benefit to Veterans2. What Job Development May Include(a) Enhancing the Veteran’s Job-Readiness(b) Referral to Job Clubs(c) Access to Job Lab Resources**VR&E Division Responsibility**a. Scopeb. Case Management as Critical Element in Employment Servicesc. Monthly Contacts and Case Reviews for Veterans Receiving  Employment Servicesd. Veteran’s Satisfactory Conduct and Cooperatione. VR&E Staff Members Specific Responsibilities1. VR&E Officer and Assistant VR&E Officer2. Case Manager**Veteran’s Responsibilities** |
| **Exercises** | 1. Define the services that may be provided to Veterans receiving employment services.
2. Describe VR&E staff’s responsibilities in monitoring the Veterans’ progress and ensuring their satisfactory conduct and cooperation.
3. What are the responsibilities of Veterans while receiving employment services?
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| **Rescissions** | Refer to the KMP in Policies & Guidance under the column ‘Rescinded’. |