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| **PART V. Case Management**  **Section B. Financial Responsibility and Accountability** | |
| **CHAPTER 2. FACILITIES** | |
| **Objectives** | After completion of this training, VR&E staff is expected to:   * Discern appropriate training facilities for Chapter 31 program participants. * Understand the requirements and procedures for approving training facilities. |
| **Contents** | **General Information**  a. Educational Institution  b. Training Establishment  c. Rehabilitation Facility  **Facility Requirements**  a. Program and Facility Approval  b. Equal Opportunity Assurance  c. Assignment of Facility Code  d. Designation of Certifying Official  **Facility Payments**  a. VA Acquisition Regulation (VAAR)  1. VAAR 871.201-1  2. VAAR 871.201-2  b. Vendorization  **Roles and Responsibilities**  a. Vocational Rehabilitation and Employment (VR&E) Staff  1. VR&E Case Manager  2. CWINRS Administrator  3. VR&E Officer  b. Education Liaison Representative (ELR)  **Procedures**  a. Determine if the Facility Code is Valid  1. Facility Code in CWINRS Does Not Match Facility Code in the Web Enabled Approval Management System (WEAMS)  2. No Facility Code in WEAMS  3. Program Debarred or Suspended  b. Program Approval  c. Obtain a Facility Code  d. Suspend a Facility |
| **Appendices** | Appendix O. VA Forms |
| **Exercises** | 1. Identify the facilities that may be used for an approved program of education or training. 2. What are the requirements for approving a training facility? 3. Define the responsibilities of the VR&E Officer, case manager, and ELR for approving a facility. 4. Discuss the procedures for establishing a facility code. |
| **Rescissions** | Refer to VR&E Letter 28-24-14, Release of M28R, Part V, titled Case Management, which was released on November 5, 2013, or to the KMP in Policies & Guidance under the column ‘Rescinded’. |