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| **PART V. Case Management****Section B. Financial Responsibility and Accountability** |
| **CHAPTER 10. AUTHORIZING AND PROCESSING EMPLOYMENT ADJUSTMENT ALLOWANCE** |
| **Objectives** | After completion of this training, VR&E staff is expected to:• Define the eligibility criteria for authorizing an EAA.* Understand the procedures for processing an EAA.
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| **Contents** | **General Information****Eligibility****Procedures**a. Required Documentationb. EAA Rate of Payment1. Chapter 312. Post-911c. Dependentsd. Out-of-System Paymente. Processing EAA Payment in the Benefits Delivery Network (BDN)**Responsibilities and Accountability**a. Primary Responsibility for Processing EAA1. Finance Section2. VR&E Officeb. Responsibilities for Ensuring Accuracy and Timeliness1. Eligibility Termination Date (ETD)2. Duplication of Payment3. Veteran’s Collection of Indebtedness4. Timeliness of Payment |
| **Appendices** | Appendix O. VA formsAppendix AA. Rate of Pay for P911SA |
| **Exercises** | 1. What are the criteria for authorizing an employment adjustment allowance?
2. Differentiate the rate of payment between Chapter 31 and Post 9/11 employment adjustment allowance.
3. What are the procedures for processing an EAA?
4. Define responsibilities of VR&E and Finance in processing EAA.
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| **Rescissions** | Refer to VR&E Letter 28-24-14, Release of M28R, Part V, titled Case Management, which was released on November 5, 2013, or to the KMP in Policies & Guidance under the column ‘Rescinded’. |