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| **PART V. Case Management**  **Section A. Rehabilitation Planning** | |
| **CHAPTER 3. MONETARY ASSISTANCE** | |
| **Objectives** | After completion of this training, VR&E staff is expected to:   * Describe the requirements and procedures for authorizing payment for subsistence allowance. * Describe the procedures for payment of services, supplies and training. * Identify the criteria and explain the process for authorizing employment adjustment allowance. * Describe the process for selection of Veterans for the work-study program. * Describe the requirements for applying and approving revolving fund loans. |
| **Contents** | **General Information**  **Subsistence Allowance**  a. Policy  b. Exceptions in Paying Subsistence Allowance  1. Concurrent Education Benefits  2. Active Duty Servicemembers  c. Authorizing Subsistence Allowance  1. Preparation of VA Form (VAF) 28-1905  2. Requirement to File the Paper VAF 28-1905 in the CER Folder  3. Recording Authorization in CWINRS  4. Voucher Auditor Responsibilities  5. Rate of Payment  d. Benefits Delivery Network (BDN)  1. Adding Veteran’s Dependents  2. Adjusting the Veteran’s Award Due to the Loss of a Dependent(s)  e. Changes in Subsistence Allowance  f. Payment of Subsistence Allowance under Special Conditions  1. Hospitalized Veteran  2. Specialized Rehabilitation Facility  3. Extended Evaluation and Independent Living Program  4. On-the-Job Training (OJT)  5. Non-Paid Work Experience (NPWE)  g. Leave of Absence  h. Incarcerated Veterans  **Payment for Services, Supplies and Training**  a. Direct Reimbursement  1. Prior Approval  2. Required Supplies  3. Required Documentation  b. Processing a Direct Reimbursement  **Employment Adjustment Allowance (EAA)**  a. Policy  b. Criteria for EAA  1. Completion of IWRP Objectives  2. Declaration as Job Ready  3. Development of the IEAP  4. Eligibility Termination Date (ETD) Has Expired and/or Entitlement  Has Been Exhausted  5. Satisfactory Participation in Employment Services  c. Authorizing EAA  1. Criteria for Authorization  2. VAF 28-0846, Employment Adjustment Allowance Authorization  3. Rate of Payment  d. Retroactive Payment of EAA  e. Timeliness of EAA Authorization  f. System Payments  1. Out-of System Payment  2. Benefits Delivery Network (BDN) Payment  3. Adding Veteran’s Dependents  g. Employment Differs from IWRP or IWRP Objectives Not Completed  1. Veteran Obtains Employment in the Same Vocational Goal as  Outlined in the IWRP Prior to Completion of Training  2. Veteran Obtains Employment in a Vocational Goal Other than the  Goal Outlined in the IWRP, and Veteran Elects not to Pursue  Training  3. Veteran’s Vocational Goal Changed After Interruption of Services  h. Exceptions in Paying EAA  1. Employment Services is the Sole Program of Services  2. Return to Active Military Service  3. Pursuit of Further Education  i. Procedures for Denial of EAA  1. Informing the Veteran  2. Documenting Reasons for Denial  3. Veteran Later Agrees to Participate  j. Additional Payments of EAA  k. Veteran Affected By A Natural Disaster  **Work-Study Program**  a. Eligibility  b. CWINRS Permissions for Work-Study Students  c. Work-Study Students’ Use of BDN System  **Revolving Fund Loan (RFL)** |
| **Appendices** | Appendix O. VA Forms  Appendix AA. Rate of Pay for Post-9/11 Subsistence  Appendix AO. Chapter 31 Subsistence Allowance Rates  Appendix AP. Rate of Pay for NPWE  Appendix AW. Calculating Rate of Pay for P911SA  Appendix AX. Chapter 31 and Chapter 33 Benefits Comparison  Appendix AY. Election of P911SA in Lieu of Ch31 Subsistence  Allowance |
| **Exercises** | 1. What are the criteria and the process for authorizing subsistence allowance? 2. Identify the instances in which subsistence allowance may not be authorized. 3. Describe the award actions when a Veteran’s ETD has expired and/or his/her entitlement has been exhausted. 4. In what instance can an EAA be paid retroactively? Describe the process. 5. Define the methods for system payments of EAA. 6. Describe the circumstances in which EAA may not be authorized. 7. Define the criteria and process for authorizing additional EAA payment. |
| **Rescissions** | Refer to VR&E Letter 28-24-14, Release of M28R, Part V, titled Case Management, which was released on November 5, 2013, or to the KMP in Policies & Guidance under the column ‘Rescinded’. |