Insert photo -

**Name**

**Job Title**

**Call me: Pronouns: MBTI: DISC:**

*Veteran status/connection to veterans*

*Best time of day?*

*Ask me about:*

* My current projects:
	+ What you’re doing
	+ Who you’re working with
* I’m your go-to person for:
	+ Your strengths
	+ Tasks/projects you enjoy
* I could use assistance with:
	+ Areas of improvement
* Communication preferences
	+ Chat/email/phone/video, etc.
	+ What’s your style?
* Feedback preferences
	+ How do you like to receive feedback and/or how do you generally provide feedback?
* Goals and interests I’m focused on:
	+ Personal or professional
	+ Outside-of-work hobbies or passions
* Challenges I’m facing:
	+ Personal or professional
* (Optional) Additional important things to know about me:
	+ Any relevant information to help someone get to know you or build a better working relationship with you

Professional or personal,

highlight a hobby or

favorite place