Barnes and Noble and Follett Bookstores

March 3, 2022

VR&E Officers,

Good Morning.  As a reminder, Veterans Readiness and Employment (VR&E) works closely with our service providers to assist Veterans in receiving seamless services. When authorizing payments in the Invoice Payment Processing System (IPPS) for bookstores and related services, such as parking, the facility or sub-facility code of the training facility that has an agreement with the bookstore or related services must be used. Attached is a current list of all the Barnes and Noble bookstores with corresponding training facilities. The bookstores have the site’s mailing address and email address.

If you experience any issues with Barnes and Noble invoices, please submit the matter to Kevin Gonzalez at [kgonzalez@bncollege.com](mailto:kgonzalez@bncollege.com). Mr. Gonzalez is available to assist with questions or additional information regarding invoices within IPPS.

In addition, attached is a current list of all the Follett Bookstores with corresponding training facilities.

**Field Services Team**

VR&E Officers and Assistant VR&E Officers should direct inquiries to the primary Field Liaison in their district. The alternate liaison will address the inquiry if the primary liaison is unavailable. All inquiries, regardless of the nature or scope, should be sent to the associated district mailbox listed below:

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| --- | --- | --- | --- |
| **Area** | **Primary** | **Alternate** | **E-mail** |
| Northeast | Latrese Thompson  (326-405, 301)  Qiana Smith  (304-325, 460) | Veronica Brown  (If Latrese and Qiana are not available) | [VAVBAWAS/CO/VRE/NE](mailto:VAVBAWAS/CO/VRE/NE) |
| Southeast | Veronica Brown | Latrese Thompson | [VAVBAWAS/CO/VRE/SE](mailto:VAVBAWAS/CO/VRE/SE) |
| Continental | LeGuster Seawright | Lynn Horwatt | [VAVBAWAS/CO/VRE/CONT](mailto:VAVBAWAS/CO/VRE/CONT) |
| Pacific | Lynn Horwatt | LeGuster Seawright | [VAVBAWAS/CO/VRE/PA](mailto:VAVBAWAS/CO/VRE/PA) |

Thank you,

VR&E Service

