

Department of Veterans Affairs

VETERAN UNCLAIMED REMAINS MEMO

NOTE - This memo becomes a permanent record in the Veteran's folder

1. VA ADMINISTRATION

2. IDENTIFICATION NUMBERS (C, XC, SS, XSS, V, K, etc.)

3. LAST NAME - FIRST NAME - MIDDLE NAME OF VETERAN (*Type or print*)

4. DATE OF CONTACT (*Month, day, year*)

5. ADDRESS OF VETERAN (Include number and street or rural route, city or P.O., State and ZIP Code)

6. VETERAN'S DATE OF DEATH

7. VETERAN'S PLACE OF DEATH (*If known*)

8. NAME AND TITLE OF VA EMPLOYEE SUBMITTING THIS FORM

9. TELEPHONE NUMBER OF VA EMPLOYEE (*Include Area Code*)

10. ADDRESS OF VA FACILITY OR VA EMPLOYEE SUBMITTING THIS FORM

11. EMAIL OF VA EMPLOYEE

12. BRIEF STATEMENT OF ADMINISTRATIVE FINDINGS:

This memo is used when the VA is informed about a Veteran's remains which are unclaimed, and the Veteran is considered to be indigent. Indigent refers to someone without assets sufficient to pay for the cost of funeral arrangements. Unclaimed Veteran remains are defined as Veterans:

- who have not been claimed by relatives and/or friends
- who do not have sufficient resources available in their estate to cover the burial and funeral expenses
- whose burial is not the responsibility of any other Federal, State, or local agency

The following information is completed when there is a possibility of payment towards the Veterans burial.

VHA USE ONLY

The VAMC determined the Veteran identified above to be unclaimed/indigent and:

VHA is paying for mortuary services and transportation expense only

OR

VHA is paying for mortuary services, transportation expense, and casket/urn.

VBA USE ONLY

VBA determined the Veteran identified above to be unclaimed/indigent and eligible for burial allowance.

NCA USE ONLY

NCA determined the Veteran identified above to be unclaimed/indigent. This Veteran's unclaimed remains are eligible for a casket or urn reimbursement.

DIVISION OR SECTION

EXECUTED BY (*Signature*)

PRIVACY ACT NOTICE: The VA will not disclose information collected on this memo to any source other than what has been authorized under the Privacy Act of 1974 or Title 5, Code of Federal Regulations 1.576 for routine uses (i.e., civil or criminal law enforcement, congressional communications, epidemiological or research studies, the collection of money owed to the United States, litigation in which the United States is a party or has an interest, the administration of VA programs and delivery of VA benefits, verification of identity and status, and personnel administration) as identified in the VA system of records, 58 VA/21/22/28 Compensation, Pension, Education and Vocational Rehabilitation and Employment Records - VA, published in the Federal Register. Your obligation to respond is required to obtain or retain benefits. The responses you submit are considered confidential (38 U.S.C. 5701). Information submitted is subject to verification through computer matching programs with other agencies.