



## PENSION AND FIDUCIARY SERVICE

PMC VSR Advanced Core Course  
Phase 5: Stages of a Claim  
Part 5: Award Adjustments

# **Lesson 5: Apply/Issue Due Process Provisions**

## Appendix A

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**Example Claim Activity—Apply Due Process Provisions**

Review the example claim in VBMS. Use the job aids listed on the slide 18 of the trainee guide to help you answer the following questions.

1. What is the reason for due process?
  
2. What is the effective date of adverse action?
  
3. What is the adjusted benefit amount?
  
4. What type of notice do you sent to the claimant (Due process or contemporaneous notice)?
  
5. What information should be included in the notice to the claimant?