presenter our . Please take a moment to ensure that you use the correct conventions naming to sign in. That will be your last game, for first time, and your location. This will ensure that you get the appropriate credit. TMS Before I turn it over to our presenter, I would like to welcome and introduce Chris Wunsch Director of Reasonable Accommodation a workers compensation. He will lead us with remarks. opening Mr. Wunsch.

Thank you very much. I appreciate the opportunity to be here. This will be short. I would like to thank the course advocates for hosting us today. I would like to thank the training team for setting this up. On behalf of Dr. Leigh, the executive Director for human capital services, my name is Chris Wunsch. I am the Director and the RA and workers' compensation leader for our division. We have a great session put together for you today. Workers compensation a is very challenging program that is very technical. We centralized the program, similar to how we do with accommodation reasonable very early in the year. calendar To put subject experts matter in place to guide supervisors. Here is our opening comments, Yours truly, and I will go over the socialization process. [ Pause ] and, will I go the with easy OIP overview. play's In responsibility. Supervisor Huge roles. importance there. Supervisor role , talking about the law, talking about continuation pay of and there are comments, and we will talk about OWCP overview and summary. With that said, I am, part, by far from a subject matter expert . Lucky for us, we have missed Shruti Jinwala , who is a subject matter expert. And she will be your primary today. instructor With that said, I will turn it to over Ms. Jinwala and we will be glad and proud to present this training and help you in the future. Without further ado, I will turn it over to Shruti Jinwala. Thank you very much

[ Background Noise ]

Thank you, Chris. So, my name is Shruti Jinwala. -- [ Background Noise ] -- I am the lead program for analyst [ Indiscernible ] Centralized Worker's Compensation branch. I have been in the federal government for 16 years. Eight of those years have been in federal workers compensation. came I to Shruti Jinwala -- VBA in me 2021. Before that he worked with the U.S. Postal Service. I am proud to be here. Let's get started. -- [ Background Noise ] -- just a quick reminder . Workers compensation branch has been centralized of as May 31, 2021. Any correspondence receive you from the Department of Labor, which you should not, anymore, but if you do , please be sure to forward it to the address provided on screen your . It is 1800 Street G Northwest, Suite 404G, D.C. Washington, six 2000 . 20006 . Send her there. In the next screen is the email address as well. General email box is comp.DBA workers workers comp.DBA the ACO at VA.gov. If you get from correspondence the Department of Labor , send it to the email box or send it to our physical address that I shared you. with The in place will continue to use the Econ dashboard to file claims. You can also file claims manually. We cannot make them file a in claim ECOMP, but it is preferred so it can be tracked by the employee and does. Encourage your employees to file the in claims ECOMP. Just a quick overview on how to file a new injury on duty claim. Before you file a claim, you must register for the account in ECOMP. I will show you a quick of snapshot what ECOMP looks like. The main page at the ECOMP . They have to first register for an account in ECOMP be filing any Once claim. they register, they have the action to file the injury on duty claim. Once the employee files the claim in income, the supervisor will receive an from email no at reply [ Indiscernible ]. The supervisor will receive a link to a page they where complete their portion of the claim. It is typically page 2 of the [ Indiscernible ] Rain rain.

[noreply@ecomp.dot.gov](mailto:noreply@ecomp.dot.gov)

They need to click on the link at the bottom of the email, not provide an account. You don't need to create the account in ECOMP if you are a supervisor parsed . After the supervisor completes their portion, comes to our department. Once it comes to us, we reviewed to make sure everything is correct. Then we submit it to apartment of labor. We also usually attach information additional such as form 50 , or if you are challenging the claim, we normally attach it when we are processing the claim, or the supervisor may also attach that toward end the before submitting the claim to us. So, this is the what ECOMP looks like. As soon as you type in ECOMP. DOL.you will be in your browser, the screen up. comes This highlighted section is for the employee? To register for an account. Then they file the claim. Just a quick overview of what ECOMP looks like. This is a quick flowchart of the process So, . the employee first creates the account in ECOMP Then, . they file the claim, whether a [ Indiscernible ] Or [ Indiscernible ] Or [ Indiscernible ], And the supervisor receives the email. The supervisor submits the claim in ECOMP. Then it comes to us . Once we process it, we send it to the Department of Labor. We submit it to the Department of Labor. Once we submit the claim to the Department of Labor, it typically takes about hours four for the department of labor to issue a claim number. That why is we like to encourage employees our to use ECOMP rather than the manual claim, because the employees can see every Step of the process , for the claim is, whether it's a with supervisor, or with us, the program analyst, or the Department of Labor, waiting for a number. claim This is a very quick process, rather than the manual forms. It can also be tracked. So , as soon as they get the number claim , you may go to the position to a Physician to get treatment, or anything else that needs to be done for the injury on duty. Just reiterate, to the injured worker must register for an account. Another quick overview, if the worker, injured they did not complete all portions of the claim, we can send back to them. We, meaning the supervisor can send it back to the or employee, what, in Worker's Compensation, as an analyst, can return it to the employee to have them correct some of the missing information, or incorrect information. A lot of times, we see, as the date of injury, the employee selects their own date of birth or if they do it from their phone, it inserts itself or it changes , sometimes. That could happen. And typos happened a lot of times. So, if it is incorrect information, we may send it back to the employee. If the Form is incomplete, it will not go anywhere. It will stay in the draft file for the employee, a draft tab on the employee dashboard in ECOMP. Just because they think they filed it, they need to sure make all the Steps are completed before they get the claim number. Otherwise, the claim number would not issued. be And the claim number is very important, because it is what they are going need to -- [ Inaudible - static -- ] -- [ Silence -- ] [ Inaudible - static ] -- the claim number is sort of like a Social Security number for them for this injury. That is why the claim number is very, very important. So, what is the role of the supervisor? The supervisor plays a critical role in the workers compensation process. critical supervisor a The plays role in the Workers' Compensation process. A supervisor actions will determine whether an employee claim is timely filed as required under the Federal Employees Compensation Act (FECA). A supervisor is also instrumental in making the initial notification and determination of the facts pertaining to an on-the-job injury. This notification is vital to the agency Workers' Compensation (WC) analyst so that proper actions can be taken with regard to the injury. A supervisor failure to take the proper actions can have an adverse impact on an agency Workers' Compensation program. -- [ Silence ] so, proper actions can be taken with regard to injury. the So, the supervisors are the ones who actually work with the employees. They know exactly what happened with the injury. We don't know here. So, that is fine it is very vital that we keep that communication open with the assigned pop workers compensation analyst to make sure you that give them -- [ Inaudible - static ] [ ] Silence -- claiming it now, or, a lot times, of the leave was denied. Holidays are coming up. We don't have enough staff. You have to denied leave. Suddenly, the injures employee [ themselves ] sdic [ sic ] and have to file a claim. Communicate that to our branch. We send that information to the Department of Labor in writing. Some of that I will cover later in this presentation. But, be to sure have that communication open with assigned the workers ' compensation analyst. This training we cover will , the supervisor with a working knowledge of the program fundamentals, -- This training covers the basics of the Workers' Compensation program. It will provide the supervisor with a working knowledge of the program fundamentals so that the proper can actions be taken when an employee is injured on the job. Additional information can be obtained by contacting the assigned WC analyst.

Please contact our office. The general email box I shared with you, please send an email to that email box. We always respond within 24 hours. So, please send us an email. Or we can set up meetings, if you like so, to when the submits supervisor the Form in ECOMP, it will be reviewed -- I am sorry -- once the injured worker submits the claim Form in ECOMP, it is reviewed by the supervisor. This is the supervisors chance to add information regarding the injury , you know, if you have any information, I additional like talked about, if either the claim is legit or not, -- [ Inaudible - static ] -- [ Silence ] -- also, send it the to workers comp staff in statement four. or the supervisor can also attach their statement when they are submitting the claim via ECOMP. Be sure that the employee are [ sdic ] file the correct Form. Sometimes they filed CA-1 or CA-2. If it is an illness, which I will cover more later on. If the supervisor have [ sdic ] , they may send the claim back to the injured employee, like I said. Don't be afraid to do that if you don't have the proper information, if the information that is provided you to is incorrect. We can send it back to the employee., You can always reach our office. We can guide you on process. the The injured worker will receive status emails during this process. The injured worker may also use the track status function to monetary the of progress their summation, whether it is a CA-1 CA-2 or CA-7, or they upload any documents in the ECOMP portal. So, the supervisor's responsibility in ECOMP, once again, the supervisors do not need to create an account in a calm to create their portion. They click on the link that is provided in the body of the email. If the employee requires emergency medical treatment, and sure that they receive the immediate care. medical Assist the employee in filing the injury illness or claim Form or if they want a manual claim, we cannot stop them do [ sic ] -- for tracking purposes, or better tracking Perkins, actually, especially for the employees, because if create they an account in a Compean file they the account in a calm, they can see every Step of the way. Not only that, they see all the correspondence that are [ sic ] in claim. their So, please, advise your employees to do it through a calm. We have not had many instances where we received eight manual Form . We have to leave that option available to them as well. Make sure the employee files the right type of claim. If the employee's injury results from a specific event or series of events -- [ sic ] -- worship, the employee should file a CA-1 harm. If the employee develops a conditioned you to a prolonged exposure lasting more than one day or shift , have the employee file a CA-2 Form. The prolonged exposure -- [ sic ] -- carpal tunnel, those types of claims , I cannot think of any others at the moment. Those types of claims. That occur over time. Unlike CA-1, if someone will trip and fall, that is a CA-1 . It happened in one instant -- [ sic ] -- that is just an example for you. -- [ Inaudible - ] static [ ] Indiscernible Do mandate, or not stop impede the filing of a claim. . Even if think you the employee cause injury. the -- Of the employee would like to file a claim, let them do so. We cannot them. stop Inform injured they employee the may seek medical treatment (note: supervisor cannot deny or direct an employee to seek medical treatment). Just as a note, supervisor cannot deny or direct an employee to seek medical treatment. The employee say, [ sic ], I felt, I am okay now. right I don't need to see a doctor right now. The supervisor cannot force them to go seek no treatment. It is their choice. the employee of their Inform right to select treating physician or facility. So, the employee have [ sic ] to select their own Physician. We cannot send them to one of our own Dr. [ sic ] which we don't have. But some facilities , [ Indiscernible ], They have their own doctor because they have a lot of medical facilities. We cannot them force to send them to a specific doctor. It has to be the employee's choice of Physician. our and office request Contact a CA-16 if the injury requires immediate medical attention. If after duty hours, contact WCS first business day after the injury. May be sent to the medical facility within 48 hours.

We can send the CA-16 within 48 hours. It is up to seven days, we can issue a CA-16 . But, lot of [ sic ] medical facilities, especially where emergency care, they don't require a CA-16. A lot of doctors don't require a CA-16. CA-16 is not a requirement . But some doctors , they want a guarantee of payment. That is why they a request CA-16. In those instances, we can issue a CA-16. Also, one of the thing to keep in mind, that if the employee files a CA-2, a CA-16 is not warranted. For CA-2 claims, until accepted by the Department of Labor, it is not considered an on-the-job injury. Just keep that in mind. and a Sign date statement noting any inconsistencies with the injury. That is what I talked to you about. If you believe the injury did not occur the way the employee described , you may write a statement . When you do write a statement, be sure to sign and date it. Otherwise, it is not valid. A type statement is not a valid statement. It is to be signed dated and . So, just something for you to keep mind. in

So, if there is mishap any , make sure you do the investigation Perform mishap -- the investigation in conjunction with safety personnel and verify your findings with the information provided by the Employee on the&#160;Form CA-1 or CA-2. and, remember, it is important that you supply the supporting information to our office. If you don't think it happen the way the employee describes, that will determine the validity by the Department Labor of And, . they will accept or denied based on that. Of course, some factor other [ sic ] it will not be based on our statement . So, be sure to let our know. office Obtain medical treatment notes from CA-17 Employee, such as the or CA-20, as soon as possible, so we can start return to work process.&#160; -- [ Inaudible - static ] -- or note that that doctor's office can provide. It did not be CA-17 I see-20. Some doctor's office's do not like to complete our Forex. A lot of times they get confused, especially the CA-70. They not do need to complete our firm. A lot of doctor's offices, if they are accepting workers comp cases, they do have work capacity forms their in office that are premade. The MDs are used to them. We can accept that as long as it has the Physician's signature and date on those documents. Try to obtain that. If the employee received any medical care, try to obtain the medical treatment Form from the employee and send it to our office. And, once we receive time any type of restrictions on those forms, that are returned back to us, like the employee's treating Physician, we should start the return to work process with that, whether it is a short-term, long-term, you know, our goal is to make sure that we make every effort to bring employees back to work as soon as we are able to. Of course, our office can guide you on how to issue a limited duty job offer or we can also type out limited duty job offers for you. We would need know to the new task that may be given to the employee [ sic ] that are within their new prescribed limitations. So, short-term Facilitate work The&#160;Form assignments. CA-17, Duty Status Report is provided by the&#160;Employee Supervisor to the injured Employee and attending physician to indicaASupervisors should contact their WCS if there is a belief the claim is not legitimate. Some ed Flags or fraud indicators a supervisor should be on the lookout for are:e the&#160;availability of limited&#160;duty.&#160;

Some are examples Supervisors should contact their WCS if there is a belief the claim is not legitimate. Some ed Flags or fraud indicators a supervisor should be on the lookout for are : unexplained time delay in reporting the injury were seeking medical care. Lack of witnesses to an injury that occurred in an area where it should have been observed. A lot of VA employees may be working from home. Of course, we know there is no witness. So, for those that work from home, if you Step away from your desk, and if you fall, trip over a set of stairs, or go to the restroom or something, and if you fall, that is not covered. I want you guys to keep that in mind. Only file sitting, you're doing your job in your area, work that is the only place the Injury on Duty will be covered for just something for you to keep in mind. -- [ Inaudible - static ] Lack witnesses injury an of to that where in an area occurred it should have been observed.

Baby they are being downgraded. Or, you know, things like that. Those are some red flags. They get injured as soon as they are told they will be downgraded . You know, some of the red flags. These are the types of things you need to let our office so know, we can pass that communication to the Department of Labor. Injury in occurred conjunction with a weekend, holiday, or scheduled leave. And that example we talked about are ready. Maybe a leave was denied. You know, that is one of the red flag [ sic ] several family members Several family members are on --OWCP. receiving Workers' Compensation benefits. That is one red flag, if you know your employee, and you know several of their family members are receiving Workers' Compensation benefits, and they kind of know the process and how it works, you know, perhaps that is a red flag . And, sometimes the employee may have other outside employment where they want to see more ECOMP come from there, and see the ECOMP come from the Workers' Compensation benefits as well. Those are some examples. Of course, there are more . If you see anything out of the ordinary, please let know us , send us a statement. Or, you can attach it along with the claim . Communication is the here. key Basic Coverage requirements for

Under FECA. Simply claim does a submitting not is mean it automatically accepted by OWCP. All claims must meet the following five requirements in order to be accepted: Timeliness Is very important. Timeliness is, the employee have [ sic ] of to three years to file an injury of a claim. Claim of an injury. That is me, if the employee comes to you and say [ sic ] my injury occurred 10 years ago. Was to let them file a claim. It is up to the Department of Labor to deny the claim. We still let them pile it. The timeliness is very important factor [ sic ]. Federal/Civilian Employee The employee has to be a . TheFact of Injury (This element has both Medical Factual and component) . [ sic ] Performance of duty . It must occur during Causal (the relationship link the performance of duty. Andbetween a work-related injury or and illness a medical condition) . So, these are the five requirements in order for the claim to accepted. be So, a quick overview about FECA so, the federal employees compensation act, FECA, was passed in 1916 to provide benefits in the event that the a federal employee is injured or killed while in the performance of their duties. It a establishes nonadversarial procedure administered by the Department of Labor , OWCP, office of Worker's Compensation program. Benefits under paid Workers' Compensation are in it are initially paid by the Department of Labor and charge back to the VBA. The VBA then reimburses the Department of Labor for the benefits paid to the employees. Bills are two years in arrears. So, I know, a lot of times say we the person is receiving workers comp. They get money from the Department of Labor. It is really not true. -- [ ] Silence they actually are -- [ Inaudible - static ] we have to pay all that money to the Department of Labor and pay the admin fee, which is, I 6% believe, . Unless it has gone up in the last couple of years. But, additional 6% [ sic ] all that money comes out of your finance. Keep that in mind. It does come out of your budget. -- [ Audio disconnected - please stand by while reconnecting ] -- accepted. We cannot appeal. There is no option to appeal. If the claim is denied, the employee, the injured worker can appeal decision. the And a lot of times, it is overturned . So, just something to keep in mind. -- [ Pause ] --

Can everyone hear me? If you can please raise your hand. I have been told they lost me.

[ Pause ]

[ Silence ] all right. Thank you. Thank you. I am not sure what is going on with the connection here. I apologize. All right. Let's get back in. -- [ Inaudible - static ]

Something just happened. I can hear my own voice. That is very weird. Okay. Let's get started again. I am sorry. An employee may be covered under FECA if in the performance of their duties they sustain a traumatic injury or occupational illness. This aggravation, Coverage includes death caused by the injury or precipitation illness. and acceleration of a pre-existing non-work-related condition. -- So, nonwork related condition. I will give you an example of someone's need being bad. They have a knee injury off the job. They get better. -- [ Indiscernible - Echo ] [ Background Noise ] -- [ Please turn off speakers in room.] the

Anyway. They got better. They returned to work. Suddenly something happened to their knee and it is bothering them again. While they are performing their duties on the job. So, if that happens, it is an aggravation of a pre-existing condition. And that can be covered under FECA. Also, it also includes damage to ordestruction medical of braces, artificial limbs and other prosthetic appliances as long as the damage destruction or occurred in performance the of duty. Simple to an exposure infectious disease without the occurrence work-related a of injury does not afford coverage. Similarly, exposure to fear of an infectious agent not does entitle the employee to benefits injury no if definable has occurred. -- so, perfect tempo going on right now with COVID. So, if someone is coming into work, and a lot of us are working from home, but, those that are and not, they are facing the public, when they are coming in to work, and they say they got COVID do to them facing the public , that may be because covered, it is hard for us prove to the public they were seeking did not have COVID. But, if the employee is only working with coworkers, coming to the office, but not facing any public, and let take, get they COVID, coming in to work every single day , just one person COVID has -- [ Inaudible - static ] -- it is difficult to brew. Everybody else on the job is fine. So, the COVID has been just very unique situation [ sic ] but, just an example, something like that , you know, it will be hard for them to approve. It can be proved, possibly. But, if no one else has it in the office, more than likely, the employee caught it off the employer's premises. Not by they are on-the-job performing , they are not performing their duties. But, like I said, that is hard to prove. So, just something to keep in mind. So, some other examples or types of benefits that are provided to the employees under FECA, of Types Benefits .Medical benefits (including transportation expenses): Preventive care is not authorized. So, transportation expenses, if the employee is traveling to a visible therapy place, that transportation expense can paid be by the Department of under Labor FECA. If the employee is 20 miles from the physical therapy place, it will be paid by the Department of under Labor FECA. Continuation of pay, [ Inaudible - static ] Continuation pay of regular for up 45 days of to calendar wage loss due to disability and/or medical treatment after a traumatic injury. Intent to is avoid interruption of while pay the claim is being adjudicated. Employer pays Subject to usual deductions from pay. that she does not come from the Department of Labor. It can be paid up to 45 calendar days. A weight loss after the continuation of pay expires, for temporary total disability So, is. the weight loss continues as long as medical evidence supports the disability. It is to be supported by a medical evidence [ sic ] . The injured employee returns to work can receive compensation for time lost due to medical payments, physical therapy, and/or reduced work hours based on medical restrictions. And Compensation paid the on is basis of loss of wage-earning capacity and 75% of the salary with dependence. The Zyrtec three dollars. Keep that in mind. And, the employee has retention rates, (one year from injury disability) or some other types of benefits, schedule Award , compensation for specific periods of time . Permanent loss or loss of use of certain members and functions of the body must have reached Mexican maximum medical improvement. Based on pay rate used for compensation purposes. Employees can receive a scheduled Award if they have lost functions of their body, or they have permanent loss of a body part. They can receive a scheduled Award. It must be supported by the maximum medical improvement and must be signed by the doctor as well. Vocational rehabilitation , provides vocational rehab services to assist disabled employees and returning to gainful employment consistent with physical, emotional, and educational abilities. May be requested by attending physician, employee, or employing agency. so, we can request. Location as well.Compensation reduced may be or terminated for employee's failure to participate or to make a good faith effort to obtain employment. -- So, when vocational rehab services come into play, they looking start -- [ Inaudible - static ] employee the actual duty. It could be private sector. It could be other federal government agencies. And, they give employees the options to take job that . If they don't, they , the compensation may be reduced based on how much the new offered pays. position Let's say they employee makes $20 per hour at our agency, the compensation based on the $20 per hour . If a new position is offered to them , it is only $15 per hour. The Department of Labor will pay the additional dollars Mack per hour to the employee. And the compensation would be based on $50 per hour. I hope that make sense. Survivor Benefits of employee dies as a result of injury. Lost a wage earning capacity. In medical it evidence shows an employee is no longer totally disabled medical evidence determines he or she can perform duties and reduce number of hours a lower paying job. Compensation can reduced. be A quick overview about Community of Practice. Like I said, it is continuation of pay, paid up to 45 days. It is only paid for the CA-1 claims. It is paid not for occupational illness comes, which are CA-2 claims. -- [ Inaudible - ] static COP is only paid [ Indiscernible ] [ Inaudible - static ] always contact our office. We send out for memos COPs anyway. It is confusing. Some things to keep in mind. COPs is counted as calendar days. Time of cover does not have to be continuous. The employee can use three of days COP this week and two days next week. We can only Brigitte wants. Once the employee comes back to work , they have additional days 45 [ sic ] that is up nothing else after . that COPs allow for routine medical examinations and treatment as well. So, COP time up must be supported by medical documentation. The employee has 10 calendar days to provide the medical documentation supporting, for it. We can play the employee up to 10 days following the injury and give them some time to obtain medical notes support to their disability. If they do not provide us notes within the 10 calendar days, we can terminate the CA-7 and recoup the COP paid to the employee. Something for you to keep in mind. We can pay up to 10 calendar days without a medical. Then, they eventually have to provide the medical not. Other ways we can terminate or take back the COP. If employee not the does provide the medical documentation within this time period, can COP then be Must any stopped. amend and to A/L time all S/L, used or LWOP. -- If they provided to us we can reestablish the [ MUSIC PLAYING ]. Just a quick . overview I think I talked about CA-16 a little bit earlier. , CA-16 we authorize can , issue the CA-16 to authorize a medical treatment. Like I said, a lot of times doctor a will accept the employee without the CA-16. For those who do not, we issue the CA-16. Be sure to call our office before issuing the CA-16. Once we issue the CA-16, the doctor can provide the treatment up to 60 days. After those days are over it is not covered. COP we can issue within the first four hours or 48 hours, you know about weekends and holidays coming up. We can issue them. But, contact our office . That is all I can say about CA-16. It is typically issued by our office anyway . Please contact our office. If the employee comes to you and says, please send the CA-16, I need to see a doctor, please do not sign the CA-16 without notifying our office. -- [ ] Pause we touched base on challenging or controverting the validity of a claim. The challenge must be based facts on , being a poor performer is not an adequate reason. Supervisor can challenge a portion of a claim or the entire claim. If the entire claim challenge, is the maybe a is asserting the claim does not meet one or more of the five requirements. There is no format or Form to challenge a claim . It is simply a narrative written statement of facts . The suspicious isn't claim that challenged become VBAs may the million-dollar claim in the future. -- you We in When are doubt as to need to know what was submitted. And if there are any other whether doubts, to challenge a claim, we need to be sure we let the Department of Labor know. contact your WCS as soon as Pleasepossible. . We can controvert or challenge the [ MUSIC PLAYING ]. That means we will not pay the COP, because we have one of the reasons nine . Typically, the two that are used to controvert the 48 is, the employee did not file a claim within the first 30 days following the injury, or disability the did not cause [ sic ] within the first 45 days following the injury. Some of the topics, we talked about this a bit earlier, potential topics that may impact the validity of a claim. The injury occurred on the job or not. That is something you need to look for. Did the injury occur during recreational activities? If the employee is a coach or something, outside of work , perhaps there themselves there. Did the injury occurred during the performance of union duties ? You know, these are just some of the topics for you to keep mind. in This PowerPoint will be available to you as a reference. You can do is go back to it and reference it. Especially, when it comes to challenging the claim. And, when you are in doubt as to whether to challenge or controvert a claim, your contact WCS as soon as possible. we will guide you on how to it. do Agency chargeback So, costs. in year 2021, it costs BBA over $8 million chargeback. in [ sic ] lot of these [ sic ] significant number of cases contributing to these costs to due [ Indiscernible ] Cases. employees Some have been receiving compensation benefits for years. That is why lot of the cost, where lot comes from. If we can stop it from the beginning, no on Workers' Compensation to get into this slot here. So, that is why we have to start taking Steps from the beginning. And the supervisor Supervisors have an impact on [ the sic chargeback bill: ] Return injured employees back to as soon work as medically possible. Maintain constant contact with employees. Track medical status. keep Workers' Compensation and employee separate. relations you know, if the employee [ sic ] have a labor issue going on, so keep those two separate. Do not combine them . And, do not view Workers' Compensation as aretirement system. we have to make every effort to return employees work. to The overview -- [ Inaudible - static ] only the employee or the representative or workers compensation routinely have access to these files. HIPAA does not apply to OWCP or implement agencies. The claim cannot be directed to either file. Or they lose the rights. Do not tell them they cannot file claim. a This is a quick overview of the Act Privacy , the Department of Labor Privacy Act. This was established in 2009. This pretty much says we cannot release FECA information to anyone, except the employee, the immediate supervisor, and our office. If the employee have [ sic ] ongoing labor issue, we cannot release that information to the labor relations specialist or other parties that are involved for them to be able to take action on the FECA Clement. So, just a quick overview about that , we cannot release any FECA information to anyone FECA NO. CIRCULAR 09 5 under .

Some of the frequently forms, used CA-1, CA-2, CA-7, you may have heard. A, 7 CA-16. CA-20. These are typically used claim forms and very frequently used forms. claim And this is a quick pocket guide. Once you received have this PowerPoint presentation, and have access to it, I encourage you to print this page. This page as just a requirement basic , Normochromic, but the timeliness, when to the submit CA-1. What is our timeline? What is employee's timeline? That is what is here . So, and it and have it available when you need it. So, here is our list. contact Workers' Compensation branch, our Danielle box, email [workerscomp.vbavaco@va.gov](mailto:workerscomp.vbavaco@va.gov) . Please send emails to the general box. And listed below are the assigned specialists , last names beginning with our A-G Monica Martinez and H-O magno Susana , and P-Z is Robin Reed and I am the lead program and a list. That concludes our presentation for today. Let's open up the Q&A pod .

[ Pause ] [ Background Noise Susana Magno] [ Background Noise ] [ Background Noise ]

We have the Q&A box open. If you have questions, these put them in the box. Our goal is to -- [ Background Noise ] [ Background Noise ] [ Background Noise ] [ Background Noise ] we want you to leave here today with information need it. I would like to thank Shruti Jinwala for being here with us. I would like to thank our Course Advocate, Kevin Moss, for his continued support, and thank you to all our Bridget Spencer for your time. Window -- [ Background Noise ] -- your time is valuable. You can download the slides trade from this platform. If you want to keep the slideshow. And, our HR Community of Practice topic for December will be veterans ' hiring authorities. -- [ Background Noise ] -- it will be an interesting topic. On behalf of myself and the HRTT team, we thank you and look forward to seeing you at our next event. You can go ahead and throw those questions in there, if you have any. If you don't , have a great rest of your day.

[ Background Noise ]

Green, D., Kevin HRTT-ORL: The presentation can be downloaded from the download box and we will have the recording on the HRTT SharePoint site.

Moss, Course Kevin, Advocate: The presentation and links are available underneath the QA pod.

[ Background Noise ]

It goes to the employee's supervisor. The local HR office [ sic ] are not notified, unless the supervisor notifies the HR office. But the email goes to the employee's supervisors. It is between the employee, the supervisor and our branch .

[ ] Pause Ms. Alexander is asking to about clarify OWCP and when employees are working from home. We have employees had be approved OWCP by and they have slipped and fell and at-home. However, in the presentation, it stated they should not be unless allowed they are sitting at their desk. That is correct. So, if you have that happen in your office, I am hoping that you have that communication with the assigned him seven cavity . They are not covered unless there is sitting at desk. their If they fell while going to use the restroom, that should not have covered. been

This Herrera Blanco, has a question. Does it provide come minor notifications to the supervisor to timely complete their portion the of claim? The ECOMP typically send an email, the first email stating someone has filed a claim and you to need take action. If you don't take the action, usually, office our -- because, our office, or dashboard are able to see if there any are dependent claims, and how many. We can send the notification to the supervisor, to the assigned supervisor for a lot of times the employees do not use the correct email address. And we would correct the email address and send it to the supervisor. So, we can, and we do, send the

reminders. Motta, - Orlando: Maritza HRTT <https://gcc02.safelinks.protection.outlook.com/?url=https%3A%2F%2Fdvagov.sharepoint.com%2Fsites%2FVBAHRPortal%2FHRTT%2F%2F&amp;data=04%7C01%7C%7C416ceb2aafa0494b5eae08d9aac5c414%7Ce95f1b23abaf45ee821db7ab251ab3bf%7C0%7C0%7C637728588646951577%7CUnknown%7CTWFpbGZsb3d8eyJWIjoiMC4wLjAwMDAiLCJQIjoiV2luMzIiLCJBTiI6Ik1haWwiLCJXVCI6Mn0%3D%7C3000&amp;sdata=2nFZuRmimBi%2FrWGXmBVO4rq%2FtlL47on16rLPYszq3M8%3D&amp;reserved=0> layouts/15/start.aspx#/SitePages/Home.aspx

[ Background Noise ]

[ Pause ]

So , there Herrera has another question. How does the local HR notified to make sure timecards are correctly coded once claim is approved? We notify typically supervisors the to ensure that the timecards coded are corrected. So, the supervisor will have to and short that they communicate with that the HR office. Our job is to ensure that the supervisor aware is .

[ ] Pause

MATA, Henry, HOU: What is the TMS number for this trainin? [ sic ]

Unless anybody else has any questions, thank you, everybody, for attending. I hope this training has helped in you Workers' Compensation [ sic ] arena. Feel free to reach out to our office if you have any additional questions.

[ Silence

] Someone has asked the TMS course number for this training. It is 461-8975. That is what Maritza Motta stated in the Chat Box .

Motta, - HRTT Maritza Orlando: 4618975. TMS -

[ Pause ]

Vicky Baker is asking a question. It says, who receives emails for approved COP? Just the supervisor? Yes, we typically send the amount, the memo to the supervisor, and the supervisor will have to it submit to, I believe, payroll, to ensure the COP is correctly. paid

[ ] Pause [ Background Noise ]

Kevin HRTT-ORL: Green, D., The TMS number is listed notification, the in email but it is not searchable in TMS and credit will be provided via the sign in roster. You will recieve an email notification to complete the TMS notice to recieve your credit.11:57

It looks like we don't have any more questions being cemented. Again, thank you for your participation. Have a great rest of your day.

In 18

Thank you, everyone.

[ Background Noise ]

Thank you, everyone.

[ Event ] concluded

Thank everyone. you, This Community of Practice is over for November. We will see you next time. Thank

you. [ Event concluded ]