


Limited Payability

Purpose	To Process a Limited Payability request
Source Documentation	<ul style="list-style-type: none"> • MP-4, Part IV, Chapter 4 – Returned Payment Procedures • VA Form 20-8992 or a document with all required information can be used in lieu of the actual form letter if the claimant has signed the instrument
Receive Electronic Form	<ul style="list-style-type: none"> • Receive electronic notification
Task: Review Limited Pay Request	<p>Verify completeness of request (see MP -4, Part IV, Chapter 4).</p> <ol style="list-style-type: none"> 1. Review VA Form 20-8992 or other appropriate documentation <ul style="list-style-type: none"> ○ Verify form signed by veteran (beneficiary) or POA as recognized by VA. 2. Verify replacement payment has not already been processed in accordance with (IAW) in the MP-4, Part IV, Chapter 4 3. Ensure printer is set to print to Adobe PDF
Task: Establish a Limited Pay payment	<ol style="list-style-type: none"> 1. Select the FAS application from the desktop menu 2. Log into FAS <ul style="list-style-type: none"> ○ Input the station number if it is not pre-populated  <ol style="list-style-type: none"> 3. Once logged in, type in the Claimant's File Number/SSN

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The screenshot shows a software window titled "Financial and Accounting System - Ver. 30.0.8" with a menu bar containing "File" and "Help". Below the menu bar is a "Search" section with two radio buttons: "Station" (unselected) and "File Number/SSN/TIN..." (selected). To the right of the "Station" radio button is an empty text input field. Below the "File Number/SSN/TIN..." radio button is a "Search" button. To the right of the "Search" button are three labels: "Name:", "File Number:", "SSN:", and "TIN:". Below the "Search" button is a "Clear" button. At the bottom of the search section is a status bar that says "Ready". The main area of the window is a large, empty gray rectangle.

4. Click "Search" button. If it is a valid file number/SSN then the veteran's name should appear. Verify it is the correct veteran.

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Search

Station Name: **[Converted Case]**

File Number/SSN/TIN Search File Number: SSN: TIN:

5. Click "Process Transaction" button.
6. Select the Compensation/Pension Live award line
7. Click the process "Participant Transaction" button
8. Under Payments
 - Choose One Time Payment (06A)
 - Click "Next" button
9. 06A Payment screen

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Financial and Accounting System - Ver. 33.0.3

File Help

Transaction 06A for [REDACTED]

Search

Station [REDACTED] Name: [REDACTED]

File Number/SSN/TIN [REDACTED] File Number: [REDACTED] SSN: [REDACTED] TIN: [REDACTED]

Clear Process Transactions View Transaction History

Search

File Number/SSN/TIN: [REDACTED] Search Name: [REDACTED]

Enter Payments

Program Type: Compensation

Payment Amount: \$0.00

Begin Date: 01/01/2020 End Date: 01/31/2020

Cost Code: 3402 - Limited Payability Settlement

Transaction Address [REDACTED]

3402 - Limited Payability Settlement

3403 - Limited Payability Check Reissued

3411 - Compensation Veteran WW1

3415 - Compensation Dependent WW1

3417 - Compensation Dependent DIC WW1

3421 - Compensation Veteran WW2

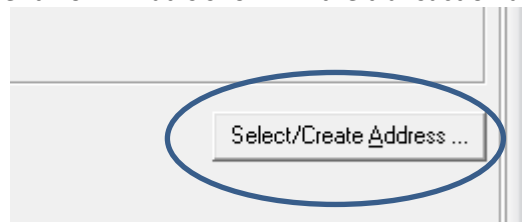
3425 - Compensation Dependent WW2

3427 - Compensation Dependent DIC WW2

Cancel Update Transaction Notes

Select/Cre

- Program Type – Determine program type i.e. Compensation or Pension
- Payment Amount – Total amount to be paid
- Begin Date: Should be the first of the month for the payment in question.
- End Date: The end of the month for the payment in question.
- Cost Code: 3402 – Limited Payability Settlement (used for initial payment for Limited Payability claim) **or**
- Cost Code: 3403 – Limited Payability Check Reissued (used to replace a returned Limited Payability Settlement payment)
- Select/Create Address: Be sure to verify if the address is correct, use only if address will be different from what is shown in the transaction address.



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Transaction 06A for [redacted]

Search

Station [redacted] Name: [redacted]

File Number/SSN/TIN [redacted] File Number: [redacted] SSN: [redacted] TIN: [redacted]

Search

Select Payment Address/Create Special Payment Address

Select Payment Address

Award Type	Address
<input checked="" type="checkbox"/> Compensation/Pension Live	[redacted]

Payment Address

PAM EFT Address

[redacted]

Routing #: [redacted]

Name: [redacted]

Account Type: [redacted]

Account #: [redacted]

Special Payment Address Refresh OK Cancel

h. Click Transaction Notes: Type a note and select "OK" (Note: Limited Payability and month of replacement payment)

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	<div data-bbox="293 178 1523 924"><p>Transaction 06B for [redacted]</p><p>Search Station [redacted] Name: [redacted] [Converted Case] File Number/SSN/TIN [redacted] File Number: [redacted] SSN: [redacted] TIN: [redacted]</p><p>Clear Process Transactions View Transaction History</p><p>Transaction Notes</p><div data-bbox="342 426 1079 831"><p>Transaction Notes for 06B Entry <250 characters remaining></p><p>TYPE REASON NOTE HERE</p><p>Clear</p><p>OK Cancel</p></div></div>
	<p>10. Select Update</p> <ul style="list-style-type: none">o FAS will generate an electronic PDF file if the default printer is set to PDF printer. <p>11. Forward electronic transaction documentation to authorizer for review and approval with "Limited Pay" in the subject line</p>

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Task: Authorize a Limited Pay	<ol style="list-style-type: none">1. Review all electronic documentation<ul style="list-style-type: none">○ Validate a proper request has been received2. Ensure printer is set to print to Adobe PDF3. Log into FAS4. Select Station from drop down (ROs with multiple stations)5. Select Authorization6. Select transaction to be approved – click “Next”7. Review transaction<ul style="list-style-type: none">○ If all information and documents are verified, select “Approve”○ If information is incorrect or requires changes, select “Disapprove”8. FAS will automatically print the approved transaction. If disapproved, FAS will not print anything. FAS will generate an electronic PDF file if the default printer is set to PDF printer.9. Notify veteran of action via letter template in MP-4, Part IV, Chapter 410. Upload to VBMS FAS Award prints, initial request documents, and veteran letter. * <p>* Can be performed by authorizing official or award generator.</p>
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