Education Service

**Harry W. Colmery Veterans Educational Assistance Act**

**Section 308**

**PROVISION OF INFORMATION REGARDING VETERAN**

**ENTITLEMENT TO EDUCATIONAL ASSISTANCE**

Lesson Plan



July 2018

Version 1.0

Lesson Overview

| Topic | Description |
| --- | --- |
| Time Estimate: | 30 minutes |
| Purpose of the Lesson: | Provide guidance to Education Service Employees and School Cerifying Officials (SCOs) regarding the ability to view student entitlement information under Section 308 of PL 115-48, the Colmery Act, Forever GI Bill |
| Prerequisite Training Requirements: | The following prerequisite training is required:  None |
| Target Audience: | School Certifying Officials (SCOs) and Education Service Employees |
| Lesson References: | The following references support the lesson content:   * [Harry W Colmery Veterans Educational Assistance Act of 2017](https://www.congress.gov/bill/115th-congress/house-bill/3218/text/pl?overview=closed) * [38 USC 3699A: Provision of Certain Information to Educational Institutions](https://www.law.cornell.edu/uscode/text/38/3699A" \o "38 USC 36699A: Provision of Certain Information to Educational Institutions) * [VA-ONCE](https://vaonce.vba.va.gov/vaonce_student/default.asp) * [School Certifying Officials Handbook](https://www.benefits.va.gov/GIBILL/docs/job_aids/SCO_Handbook.pdf) |
| Lesson Objectives: | * Describe the modifications to the VA-ONCE System that identify a claimant’s entitlement information under Sec 308 of the Colmery Act * Identify claimant options for notifying Veterans Affairs if they intend to “Opt-Out” of sharing this information with Educational Institutions * Identify the location of entitlement information in the VA-ONCE system |
| What You Need: | The Section 308 PowerPoint, associated July 25, 2018 Procedural Advisory:, VA-ONCE System |

Instructor Notes

The lesson will provide guidance for the Education Service Employees and School Certifying Official (SCO) to understand how Section 308 effects their daily operations, where it enalbes them to view student entitlement information, and what content is seen should a student Opt Out of sharing their entitlement information with educational institutions.

| PowerPoint Slides | Instructor Activities |
| --- | --- |
|  | **DISPLAY** slide **1**  **INTRODUCE** yourself as the instructor and introduce any fellow instructors.  **INTRODUCE** the lesson. |
|  | **DISPLAY** slide **2**  **READ** the lesson Objectives |
|  | **DISPLAY** slide **3**  **DEFINE** |
|  | **DISPLAY** slide **4**  **DISCUSS** the methods which students can “Opt-Out” of sharing their entitlement information with schools. |
|  | **DISPLAY** slide **5**  **REVIEW** the matter of who will be entering students choosing to Opt Out. The three RPOs and New Students being processed in Muskogee |
|  | **DISPLAY** slide **6**  **DISCUSS** where in VA-ONCE SCOs are able to view student entitlement information |
|  | **DISPLAY** slide **7**  **DISCUSS** exactly what is seen in VA-ONCE when a student chooses to Opt Out, the “VA Data” Tab |
|  | **DISPLAY** slide **18**  **EXPLAIN** First Knowledge Check on what Section of the Colmery Act covers student entitlement info found in VA-ONCE |
|  | **DISPLAY** slide **9**  **INFORM** that Section 308 is answer to first Knowledge Check |
|  | **DISPLAY** slide **10**  **Request:** Second Knowledge Check regarding which system is used to enter Opt Out Information |
|  | **DISPLAY** slide **11**  **Inform:** that VA-ONCE is the system used to both enter and view students choosing to Opt Out |
|  | **DISPLAY** slide **12**  **REQUEST:** Third Knowledge Check on which Tab in VA-ONCE verbiage is found for those who choose to Opt Out of sharing their entitlement information |
|  | **DISPLAY** slide **13**  **INFORM**: that the “VA Data” Tab is where one will find the statement “***Student has opted out. No VA Data will be displayed for this student”*** |
|  | **DISPLAY** slide **14**  **DISPLAY:** Lesson References pertaining to Section 308 of the Harry W Colmery Act |
|  | **DISPLAY** slide **17**  **SUMMARIZE** Section 308, its modifications to VA-ONCE, that students can Opt Out of sharing their entitlement information, and how they can submit VA Form 22-0993 to VA so it can be processed into VA-ONCE |
|  | **DISPLAY** slide **18**  **ASK for questions on the topics discussed in this training and entertain responses. (If trainees are reluctant, propose questions yourself to begin the dialog.)**  **CLARIFY responses as needed and paraphrase question clearly for all to hear before providing a “correct” responses.**  **NOTE: Limit questions to scope of topic. Do not guess. Unless information is covered in the training, make note of question and provide a follow-up response to all trainees as soon as possible**  NOTE: This is primariy a Self Study Presentation for the School Certifying Official |

Questions about this training should be directed through your supervisor and management or Training Coordinator to the [National Training Team](mailto:225A.VBACO@va.gov).