BFLD Q&A

1. Does the name have to be entered in ALL CAPS on the ready screen for BFLD?

   No, this is not a known requirement. However, if it is a local requirement - continue to follow your local guidance.

2. What is the name of the 1990A Fix Index Queue?

   The queue will be created by the Upstream Assistant Education Officer (AEO) and instructions will be provided locally.

3. Is it correct to state a 1990a will never be a S1990?

   Yes, supplemental applications will still exist as document type S1990. The document types "1990A" and "1990G" are in addition to the existing document types and do not replace any current document types.

4. Will we always create a TIMS file during this BFLD process?

   Yes, if there is not an existing TIMS file, one will be created during the Fix Index process.

5. Can we use a BFLD button like we do for CEST?

   Yes, if local procedures allow, a BFLD shortcut button can be created in BDN Shell.

6. How do we get credit for creating the BFLD command?

   Work credit will be decided by the RPO leadership.

7. Will our BDN be updated to match what we see on live / recorded demo screen? (The live demo did not include the instructions for using the BFLD shortcut button, so there was some confusion using the F8 'Ready screen' during the demo)

   The BFLD button will take you directly to the LOC screen. F8 will take you to the Ready screen where you can enter the BFLD command as shown in the demo.

8. As of August 20, 2022, will all Ch33 originals be either 1990A or 1990G doc type?

   No, see question 3 above the document types 1990A and 1990G are in addition to existing document types in TIMS.

9. Will MEB be able to tell if an applicant has already applied through one of the other methods?

   Yes, MEB is set up to review for any existing education master records.

   Keep in mind, a paper and electronic application can be submitted at the same time. This may impact the order of master record creation.

10. When will we begin to see 1990A documents and need to process the BFLD Command?

   The first workday after the August 20, 2022, system implementation.

11. Will this training be forwarded to use or will be placed somewhere we can access it?

   Yes, a copy of the lesson plan was forwarded to your supervisors and will be added to the TMS item. We will also be adding the recording to the TMS item as soon as it is available.

12. What if there is already a TIMS file / Education folder?

   If a TIMS file exists, follow the instructions for building an Education folder in BDN using BFLD command instructions.

   If a BDN Education folder already exists, follow existing procedures for building a TIMS file.

   If there is a folder showing in TIMS and BDN, add the document to the TIMS folder and close the file.

13. What do we do if there is no BINQ VID screen?

   If the VID screen does not exist, BDN will not allow the BFLD command. Please check with your supervisor for current procedures.