**Workaround - License and Certification (LAC) or National Exam reimbursement payment with less than 1 month of entitlement remaining.**

Background: PL 111-377 SEC. 107 and SEC 108 expanded the Post-9/11 GI Bill modifying 38 USC 3315 to include payments for reimbursement of License and Certification (LAC) and added 38 USC 3315A National Exam(s) and established an entitlement charge rate. This rate is one month for each reimbursement. PL 115-48 Section 108, amended USC 3315(c) and 3315A(c), to prorate entitlement charges for test effective August 1, 2018.

Issue: System limitations in the Long Term Solution (LTS) using Miscellaneous Benefit currently will not release whole or partial reimbursement when the LTS displays less than one month of benefits remaining. Workaround procedures may be necessary for “out of chronological order” corrections, to defeat system limitations, or to issue a partial reimbursement payment based on the remaining entitlement.

Procedure: There are a few basic scenarios; Scenario A, may be used for some retroactive test payments when the claimant is a Veteran or Servicemember where extension to the end of the term may be applied, otherwise follow scenario B steps for tests taken before August 1, 2018, or either scenarios C or D for tests taken on or after August 1, 2018.

**Scenario A (Retro payment - Test taken before last term processed):**

1. Check (If any checks below fail, use another workaround)
   1. Not a transferee
   2. No prior training under other benefit or prior used benefit would not limit benefit extension due to 48 or 81 month rules
   3. Last paid period in LTS is extendable when entitlement exhausts
2. Create a Work Product
3. Add Amendment, terminating term on second day of the term
4. Check the banner. Verify there is now more than 1 month of entitlement remaining in the LTS. If yes, continue, if not follow Scenario B steps
5. Enter Exam or LAC as normal
6. Delete the amendment
7. Verify no debts are created and Exam or LAC payment is generated
8. Review LTS letter
9. Authorize LTS, take appropriate EP credit and release letter

**Scenario B (Test date is prior to August 1, 2018):**

1. Create a Work Product
2. Create a Manual Award, select Charge Entitlement
3. Enter number of days remaining from the Banner and Save
4. If remaining is 00-00 then processing in the LTS complete
5. If remaining entitlement is 00-01 then add one day to the amount of days on the Manual Award to reduce remaining entitlement to 00-00
6. Divide the number of days entered in the Manual Award by 30, then multiply the cost of the exam to determine the prorated payment amount.

Example: LAC costs submitted are $400.00, a Manual Award charging 15 days is used to exhaust entitlement;

**15 / 30 \* $400.00 = $200.00**

1. Request Finance FIST/FAUT a 06P for the prorated amount due
2. LTS letter should be edited to indicate the amount paid toward reimbursement, specify Exam or LAC details and that we prorated your payment based on the number of days you had remaining
3. SVCE will authorize LTS, take appropriate EP credit and release letter

**The next two scenarios apply for a test date on or after August 1, 2018**

Before any processing, enter the test amount into the Section 108 Job Aid.

**Scenario C:** If the “number of days billed” from the job aid is equal or less than the claimant’s remaining entitlement, do the following:

1. Create a Work Product
2. Create a manual award to add entitlement so the claimant will have one month of entitlement remaining
3. Enter the Miscellaneous Benefit award
4. Edit the LTS generated Award letter with the correct remaining entitlement.
5. Have authorized and letter released. Take EP credit.
6. Immediately, create a second Work Product
7. Create a manual award to charge the appropriate entitlement.
8. Have authorized and do not release system generated letter or take additional EP credit.

**Scenario D**: If the “number of days billed” from the job aid to charge is more than the claimant’s remaining entitlement, do the following:

* 1. Multiply the number of days remaining by $65.80 ($1973.97 divided by 30).
  2. The result from the previous step is the amount payable based upon how much entitlement is remaining.
  3. Create a Work Product
  4. Create a manual award to add entitlement so the claimant will have one month of entitlement remaining
  5. Enter the Miscellaneous Benefit award using the amount payable from step 2
  6. Edit the LTS generated Award letter informing the claimant, payment was prorated based upon available entitlement and entitlement has exhausted.
  7. Have authorized and letter released. Take EP credit.