**Verification of Status of Dependents**

**List of Changes**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Change** | Pages/PPT # affected | | | | **Date of Change** |
| LP | HO | AK | PPT |
| Created entire lesson to comply with Manual Changes | X | X | X | X | 12/30/2016 |
| Removed “?” from title and update bullets to reflect new procedures | X | X |  | X | 1/01/2017 |
| Created new slide 18, “Failure to Return Questionnaire” | X | X |  | X | 1/17/2017 |
| Created new slide 19, “Veteran Responds Within 90 Days” | X | X |  | X | 1/17/2017 |
| Created new slide 20 “Veteran Does Not Respond Within 90 Days” | X | X |  | X | 1/17/2017 |
| Created new slide 21 “Veteran Verifies Dependents at a Future Date” | X | X |  | X | 1/17/2017 |
| Updated Job Aid “Failure to Return VA Form 21-0538 – Due Process” to reflect new processing procedures |  | X |  |  | 1/17/2017 |
| Created new Job Aid “Veteran Verifies Dependency Within 90 Days” | X | X |  |  | 1/17/2017 |
| Created new Job Aid “Veteran Does Not Respond Within 90 Days” | X | X |  |  | 1/17/2017 |
| Changed EP 138 to EP 130 | X | X | X | X | 3/23/2018 |
| Removed Job Aids and inserted step-by-step tables | X | X |  |  | 3/23/2018 |
| Added information about dates of claim for EPs 130, 693, and 692, including changes per M21-1. | X | X |  | X | 3/23/2018 |
| Added changes regarding VBMS notes/clearing EP 692, per M21-1. | X | X |  | X | 3/23/2018 |
| Changed form name of VAF 21-0538 from “Status of Dependent’s Questionnaire” to “Mandatory Status of Dependents” |  |  |  |  |  |
| Removed all mentioning of EP 693; added requirement to add the “Potential Under/Overpayment” special issue | X | X | X | X | 11/2018 |
| Added procedures for handling questionnaires returned as undeliverable and created new slides | X | X |  | X | 11/2018 |
| Reworded practical exercise question #2 in HO and AK |  | X | X |  | 11/23/2018 |
| **Change** | **LP** | **HO** | **AK** | **PPT** | **Date of Change** |
| Changed year in practical exercise question #4 from 2016 to 2018 |  | X | X |  | 11/23/2018 |
| Updated all course materials | X | X | X | X | 1/15/2019 |
| Updated materials to reflect “Add the Potential Under/Overpayment special issue” rather than EP 693 | X | X |  | X | 1/15/2019 |
| Changed name of VA Form 21-686c, from Declaration of Status of Dependents to Application Request to Add and/or Remove Dependents | 7 | 4 | 2 | 7 | 3/20/2019 |
| Added 38 CFR 3.103(f), Notification of Decisions; 38 CFR 3.104(c), Favorable Findings; and M21-1.III.v.3.B, Decision Notices, to list of references | 5 | 2 |  | 3 | 3/20/2019 |
| Added Topic 3 – Favorable Findings & Review Rights Notification Requirements | 14 | 15 |  | 26-30 | 3/20/2019 |
| Added question 6 & 7 – knowledge check for favorable findings and decision notice requirements under 38 CFR 3.104(c). |  | 17 | 3 |  | 3/20/2019 |
| Added slide 18 showing the remaining elements for notice of proposed action. |  |  |  | 18 | 3/20/2019 |
| Removed “favorable findings” as it doesn’t apply to “removal” of dependents | X | X | X | X | 4/18/2019 |
| Updated content | X | X | X | X | 3/2020 |
| Updated because of 9/18/20 changes to M21-1 III.iii.5.K. | X | X | X | X | 10/2020 |
| Added Purpose of Lesson, topic transition, and Knowledge Check slides; per Instructional Systems Design (ISD) recommendations. |  |  |  | X | 10/2020 |
| Separated Due Process and Undeliverable procedures into separate Topics and created Topic 4: Notifying Other Business Lines of a Change in Status. | X | X |  | X | 10/2020 |
| Added 800 series work item labels. | X | X |  | X | 10/2020 |
| Updated because of 11/2/20 changes to M21-1 III.iii.5.K. Biggest change: September 2020 version of 21-0538 only allows for verification of dependents named on enclosure or indication of loss of dependent(s). It can no longer be used to claim dependents. | X | X | X | X | 11/2020 |
|  |  |  |  |  |  |
|  |  |  |  |  |  |
|  |  |  |  |  |  |