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**Sent:** Thursday, January 17, 2019 3:28 PM  
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**Subject:** Air Force DoD Development

Good Afternoon,

The Air Force has developed a more standardized process to request active duty development submissions by utilizing the myPers Console. This would be the same process currently utilized by the Reserve component, but with some improvements to allow more efficient research and access to requests as well as provide a better means to view historical data as each request will be tied to the members profile and be readily accessible to all who have access via the console for 5 years. This will allow Air Force Personnel Center Customer Service Representatives to better assist members when they call for status of their outstanding development.

Attached are instruction slides for the new process which should be implemented by Monday, January 28, 2019. These should be shared with all RPO DoD Coordinators who are responsible for EDMS development.

myPers link: <https://mypers.af.mil/app/dynamicforms/display/form/410>

If you have any questions, please direct them to the Workload Management Team via email at [222.VBAVACO@va.gov.](mailto: 222.VBAVACO@va.gov.%20)

V/R

Workload Management

Education Service