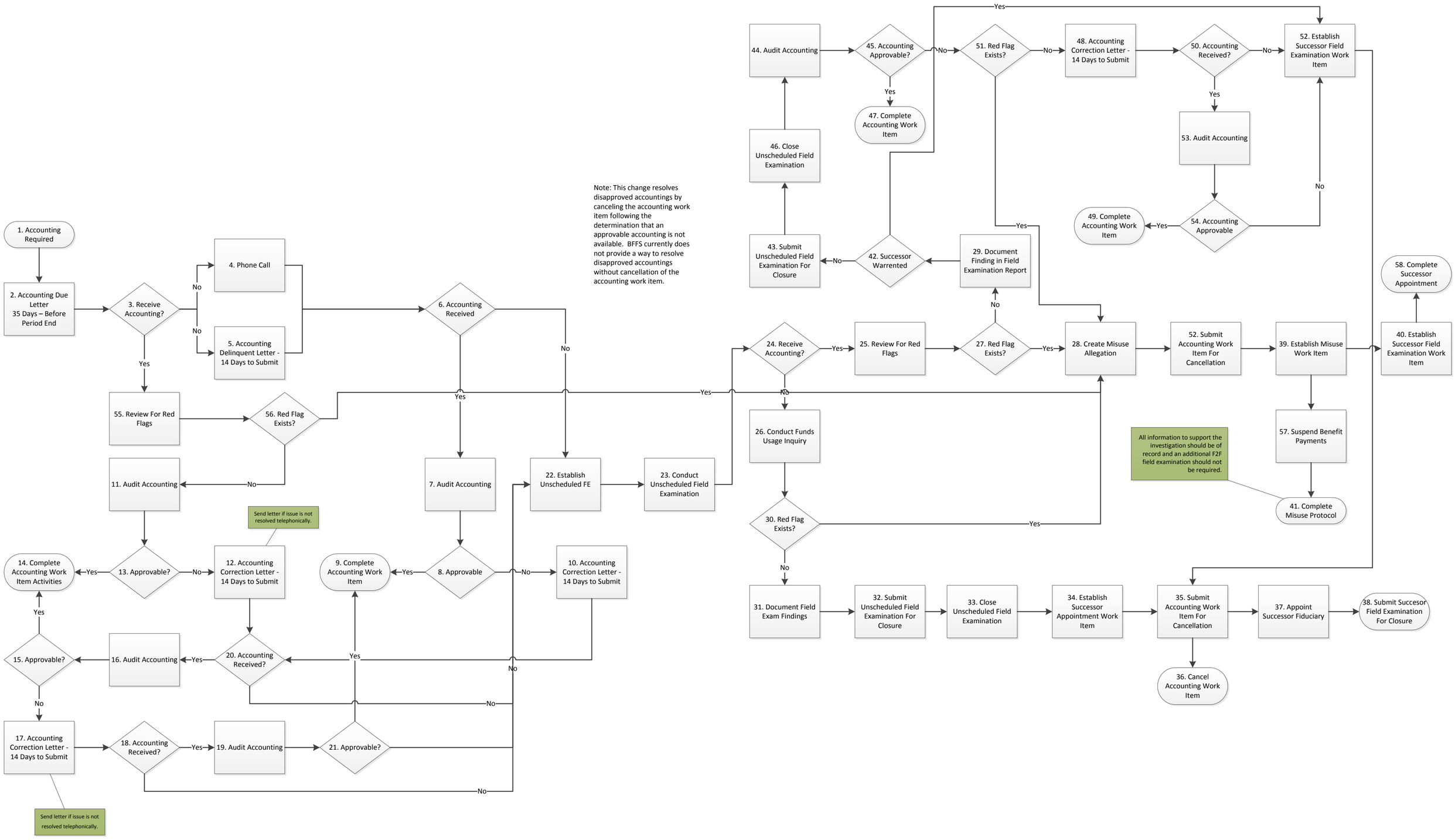
1. Accounting Required
2. Accounting Due Letter 35 Days – Before Period End
3. Receive Accounting?
4. Phone Call
5. Accounting Delinquent Letter - 14 Days to Submit
6. Accounting Received
7. Audit Accounting
8. Approvable
9. Complete Accounting Work Item
10. Accounting Correction Letter - 14 Days to Submit
11. Audit Accounting
12. Accounting Correction Letter - 14 Days to Submit
13. Approvable?
14. Complete Accounting Work Item Activities
15. Approvable?
16. Audit Accounting
17. Accounting Correction Letter - 14 Days to Submit
18. Accounting Received?
19. Audit Accounting
20. Accounting Received?
21. Approvable?
22. Establish Unscheduled FE
23. Conduct Unscheduled Field Examination
24. Receive Accounting?
25. Review For Red Flags
26. Conduct Funds Usage Inquiry
27. Red Flag Exists?
28. Create Misuse Allegation
29. Document Finding in Field Examination Report
30. Red Flag Exists?
31. Document Field Exam Findings
32. Submit Unscheduled Field Examination For Closure
33. Close Unscheduled Field Examination
34. Establish Successor Appointment Work Item
35. Submit Accounting Work Item For Cancellation
36. Cancel Accounting Work Item
37. Appoint Successor Fiduciary
38. Submit Succesor Field Examination For Closure
39. Establish Misuse Work Item
40. Establish Successor Field Examination Work Item
41. Complete Misuse Protocol
42. Successor Warrented
43. Submit Unscheduled Field Examination For Closure
44. Audit Accounting
45. Accounting Approvable?
46. Close Unscheduled Field Examination
47. Complete Accounting Work Item
48. Accounting Correction Letter - 14 Days to Submit
49. Complete Accounting Work Item
50. Accounting Received?
51. Red Flag Exists?
52. Establish Successor Field Examination Work Item
52. Submit Accounting Work Item For Cancellation
53. Audit Accounting
54. Accounting Approvable
55. Review For Red Flags
56. Red Flag Exists?
57. Suspend Benefit Payments
58. Complete Successor Appointment
Note: This change resolves disapproved accountings by canceling the accounting work item following the determination that an approvable accounting is not available. BFFS currently does not provide a way to resolve disapproved accountings without cancellation of the accounting work item.
Send letter if issue is not resolved telephonically.
Send letter if issue is not resolved telephonically.
All information to support the investigation should be of record and an additional F2F field examination should not be required.
Yes
No