**Procedural Advisory: Procedures for Accepting Registered Apprenticeship Program Agreements**

March 4, 2015

**Background:** The Post-9/11 Veterans Educational Assistance Improvements Act of 2010 (Public Law 111-377) amended §3672(b)(2) of title 38, United States Code, to state that certain programs are “deemed approved” for GI Bill education benefits. These include apprenticeship programs registered with the Office of Apprenticeship of the Employment Training Administration of the Department of Labor (DoL) or a State apprenticeship agency recognized by the Office of Apprenticeship.

**Issue:** Some Regional Processing Office (RPO) claims processing units are receiving Apprenticeship Agreements without a DoL signature and are developing to the claimant for a DoL signature.

**Procedures:** A signature from DoL or an Apprenticeship Council representative is not required, as the electronic signature of the Registration Agency is verification that the program is approved and registered. Veterans Claim Examinersat each RPO should accept signed training agreements from the claimant and the employer (who serves as the sponsor for DoL registered apprenticeship programs), per 38 CFR 21.4261 (c) (2).

The following forms are acceptable for a registered Apprenticeship Program:

1. VA Form 22-8864 (Training Agreement for Apprenticeship and Other On-The-Job Training Programs)
2. U.S. Department of Labor (US DoL), OMB No. 1205-0223 (Program Registration and Apprenticeship Agreement-Office of Apprenticeship). Form expiration date is June 30, 2018.
3. Or any other signed training agreement

**Questions:** If you have any questions, please contact the National Training Team via email at VAVBAWAS/CO/225A.

/s/
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