**Intent to File (ITF) List of Changes**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Change** | Pages/PPT # affected | | | | **Date of Change** |
| LP | HO | AK | PPT |
| Change bullets to arrows |  |  |  | X | 8/02/2016 |
| Change title named to Intent to File (ITF) (was previously Intent to File) | X | X |  | X | 8/02/2016 |
| Change date to August 2016 | X | X |  | X | 8/02/2016 |
| Remove text shadow from titles |  |  |  | X | 8/02/2016 |
| Added Review slide to end of presentation |  |  |  | X | 8/05/2016 |
| Add “All M21-1 references are found in the [Live Manual Website](https://vaww.compensation.pension.km.va.gov/system/templates/selfservice/va_ka/portal.html?encodedHash=%23!agent%2Fportal%2F554400000001034%3FLANGUAGE%3Den%26COUNTRY%3DUS)” top of LP | 5 |  |  |  | 8/11/2016 |
| Change reference listing to reflect SOP | 5 | 2 |  | 3 | 8/11/2016 |
| Change reference from CFR 3.155(b) to CFR 3.358 |  | 4 |  | 4 | 8/11/2016 |
| Add reference & hyperlink 38 CFR 3.155(b) as it is listed in HO under Topic 2: Informal |  | 4 |  |  | 8/11/2016 |
| Revised entire presentation and content of lesson plan/handout/PowerPoint | X | X |  | X | 8/22/2016 |
| Revised entire PP, HO, LP and AK | X | X | X | X | 8/2017 |
| Added Characteristics of Informal Claims | X | X |  | X | 1/2018 |
| Moved the Ways to communicate an ITF, required elements, and status of ITF towards the beginning of the lesson | X | X |  | X | 1/2018 |
| Added Screen shot for searching for the status of any previous or current ITFs |  | X |  | X | 1/2018 |
| Added additional Effective Date information | 11-12 | 10-11 |  | 24-28 | 8/2018 |
| Updated examples | 12 | 11-12 |  | 30-33 | 8/2018 |
| Added fourth example | 12 | 11-12 |  | 34-38 | 8/2018 |
| Added 38 CFR 3.155(d), Claims & M21-1, Part III, Subpart iv, 5.C.2, Impact of ITF on Effective Date as references | 5 | 2 |  | 3 | 8/2018 |
| Updated materials to be in accordance with new AMA standards enacted in February 2019 | 8 | 4 |  | 9 | 4/2019 |
| Combined Intent to File (CA), 4456292, with this lesson; to reduce duplication of material in the Learning Catalog. | X | X | X | X | 11/2020 |
| Deleted reference to ITF VBMS Video (4212227) because its format is no longer supported. | X | X |  | X | 11/2020 |
| Incorporated Instructional Systems Design (ISD) recommendations. | X | X |  | X | 11/2020 |
|  |  |  |  |  |  |
|  |  |  |  |  |  |
|  |  |  |  |  |  |