

MITIGATING CIRCUMSTANCES EXERCISE

Instructions:

- Assume the 6-credit hour exclusion is available for all scenarios in this exercise.
- Determine the appropriate amendment profile box selection(s) for each scenario.
- Determine the effective date for the reduction/termination.
- Determine the proper LTS or PCGL letter to send for each scenario.

SCENARIO #1

Enroll Dates	Res	Dist	R/D	Clock	T&F	Yellow Ribbon Program	TT/
Begin	End	Hrs	Hrs	Hrs	Hrs	Amount	Out St Chg FT=
08/22/15	12/17/15	7	7			\$1,781.50	\$0.00

Adjustment Change-In-Student-Status Certification

08/22/15	12/17/15	4	4			\$1,018.00	\$0.00
*** Reduction after drop period - non-punitive grades *** Effective 11/25/2015							

Remarks

8/22/2015 - 12/17/2015: Tuition \$892.00 Fees \$126.00

It Is Hereby Certified That The Student's Status Changed On the Date Indicated And In Accordance With The Facts Shown Above.

1) Check the appropriate boxes below based upon the this scenario:

- Student Did Not Attend Class
- Restore Entitlement for Enrollment Period
- Mitigating Circumstances are Required
- Mitigating Circumstances are Provided
- Mitigating Circumstances are Acceptable
- Do Not Apply 6X

Six credit hour exclusion will be applied to this amendment if the checkbox is not checked.

2) What date is the termination/reduction effective?

3) Which letter should you send?

SCENARIO #2

Enroll Dates	Res	Dist	R/D	Clock	T&F	Yellow Ribbon Program	TT/
Begin	End	Hrs	Hrs	Hrs	Hrs	Amount	Out St Chg FT=
10/03/15	12/18/15	0	13.50			\$4,815.00	\$0.00

Adjustment Change-In-Student-Status Certification

10/03/15	12/18/15	0	0			\$4,815.00	\$0.00
*** Withdrawal after drop period - non-punitive grades *** Effective							
11/17/2015							

It Is Hereby Certified That The Student's Status Changed On the Date Indicated And In Accordance With The Facts Shown Above.

1) Check the appropriate boxes below based upon the this scenario:

- Student Did Not Attend Class
- Restore Entitlement for Enrollment Period
- Mitigating Circumstances are Required
- Mitigating Circumstances are Provided
- Mitigating Circumstances are Acceptable
- Do Not Apply 6X

Six credit hour exclusion will be applied to this amendment if the checkbox is not checked.

2) What date is the termination/reduction effective?

3) Which letter should you send?

SCENARIO #3

Enroll Dates	Res	Dist	R/D	Clock	T&F	Yellow Ribbon Program	TT/
Begin	End	Hrs	Hrs	Hrs	Hrs	Amount	Out St Chg FT=
08/29/15	12/15/15	9	4			\$3,110.00	\$0.00

Adjustment Change-In-Student-Status Certification

08/29/15	12/15/15	9	0			\$3,110.00	\$0.00
*** Reduction after drop period - punitive grades assi *** Effective 11/30/2015							

It Is Hereby Certified That The Student's Status Changed On the Date Indicated And In Accordance With The Facts Shown Above.

1) Check the appropriate boxes below based upon the this scenario:

- Student Did Not Attend Class
- Restore Entitlement for Enrollment Period
- Mitigating Circumstances are Required
- Mitigating Circumstances are Provided
- Mitigating Circumstances are Acceptable
- Do Not Apply 6X

Six credit hour exclusion will be applied to this amendment if the checkbox is not checked.

2) What date is the termination/reduction effective?

3) Which letter should you send?

SCENARIO #4

Enroll Dates	Res	Dist	R/D	Clock	T&F	Yellow Ribbon Program	TT/
Begin	End	Hrs	Hrs	Hrs	Amt	Amount	Out St Chg FT=
08/29/15	12/16/15	12	0		\$4,327.00	\$0.00	

Adjustment Change-In-Student-Status Certification

08/29/15	12/16/15	0	0		\$4,327.00	\$0.00	
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*** Withdrawal after drop period - non-punitive grades *** Effective 11/16/2015

Remarks

MITC: Illness, unexpected family emergency.

It Is Hereby Certified That The Student's Status Changed On the Date Indicated And In Accordance With The Facts Shown Above.

1) Check the appropriate boxes below based upon the this scenario:

- Student Did Not Attend Class
- Restore Entitlement for Enrollment Period
- Mitigating Circumstances are Required
- Mitigating Circumstances are Provided
- Mitigating Circumstances are Acceptable
- Do Not Apply 6X

Six credit hour exclusion will be applied to this amendment if the checkbox is not checked.

2) What date is the termination/reduction effective?

3) Which letter should you send?

SCENARIO #5 (1999 & 1999B received same time and term never paid)

VA FORM 22-1999

Name of Program
BACHELOR SCIENCE-SPACE STUDIES

Credit for Prior Training
NA

Enroll Dates	Res	Dist	R/D	Clock	T&F	Yellow Ribbon Program	TT/
Begin	End	Hrs	Hrs	Hrs	Amt	Amount	Out St Chg FT=
08/06/15	12/17/15	6			\$1,500.00	\$0.00	

Change-of-Address requested by School Certifying Official

VA FORM 22-1999B

Enroll Dates	Res	Dist	R/D	Clock	T&F	Yellow Ribbon Program	TT/
Begin	End	Hrs	Hrs	Hrs	Amt	Amount	Out St Chg FT=
08/06/15	12/17/15	6			\$1,500.00	\$0.00	

Adjustment Change-In-Student-Status Certification

08/06/15 12/17/15 0 \$0.00 \$0.00
*** Withdrawal after drop period - non-punitive grades *** Effective
12/13/2015

1) Check the appropriate boxes below based upon the this scenario:

- Student Did Not Attend Class
- Restore Entitlement for Enrollment Period
- Mitigating Circumstances are Required
- Mitigating Circumstances are Provided
- Mitigating Circumstances are Acceptable
- Do Not Apply 6X

Six credit hour exclusion will be applied to this amendment if the checkbox is not checked.

2) What date is the termination/reduction effective?

3) Which letter should you send?

SCENARIO #6

Enroll Dates Begin End	Res Hrs	Dist Hrs	R/D Hrs	Clock Hrs	T&F Amt	Yellow Ribbon Program Amount	Out St Chg	TT/ FT=
08/31/15 12/21/15	9				\$1,203.00	\$0.00		

Adjustment Change-In-Student-Status Certification

08/31/15 12/21/15	0				\$990.00	\$0.00		
*** Student completed term but non-punitive grades ass *** Effective 12/21/2015								

It Is Hereby Certified That The Student's Status Changed On the Date Indicated And In Accordance With The Facts Shown Above.

1) Check the appropriate boxes below based upon the this scenario:

- Student Did Not Attend Class
- Restore Entitlement for Enrollment Period
- Mitigating Circumstances are Required
- Mitigating Circumstances are Provided
- Mitigating Circumstances are Acceptable
- Do Not Apply 6X

Six credit hour exclusion will be applied to this amendment if the checkbox is not checked.

2) What date is the termination/reduction effective?

3) Which letter should you send?

SCENARIO #7

Enroll Dates Begin End	Res Hrs	Dist Hrs	R/D Hrs	Clock Hrs	T&F Amt	Yellow Ribbon Program Amount	Out St Chg	TT/ FT=
08/29/15 12/15/15	9	3			\$3,110.00	\$0.00		

Adjustment Change-In-Student-Status Certification

08/29/15 12/15/15	9	0			\$3,110.00	\$0.00		
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*** Reduction after drop period - non-punitive grades assi *** Effective 9/29/2015

It Is Hereby Certified That The Student's Status Changed On the Date Indicated And In Accordance With The Facts Shown Above.

1) Check the appropriate boxes below based upon the this scenario:

- Student Did Not Attend Class
- Restore Entitlement for Enrollment Period
- Mitigating Circumstances are Required
- Mitigating Circumstances are Provided
- Mitigating Circumstances are Acceptable
- Do Not Apply 6X

Six credit hour exclusion will be applied to this amendment if the checkbox is not checked.

2) What date is the termination/reduction effective?

3) Which letter should you send?
